

Ten principles of holding safe flu vaccination sessions

During All Stages (Pre-Clinic, During the Clinic, and Post-Clinic)

1. Keep vaccines at the correct temperature at all times using proper procedures for vaccine transport, handling and storage. Document temperature monitoring at appropriate intervals during all stages.

Pre-Clinic

2. Have vaccine transported directly to the site using correct storage and handling guidelines. Comply with COVID- 19 infection control guidance including PPE.

3. Train staff to manage anaphylaxis, perform CPR and treat medical emergencies, ensure supplies are on site, including an emergency medical kit and infection control supplies.

4. Ensure you have a local PGD signed off and available.

During the Clinic

5. Have phone access and always check for medical contraindications and allergies before vaccinating anyone.

6. Follow national policy, manufacturers' instructions and PDG guidelines for eligibility.

7. Follow manufacturers' instructions and green book for injection dose, site, and route.

8. Only use vaccines that are not damaged, not expired, at the managed at the correct temperature. Follow safe handling of needles and syringes. Dispose of all sharps in a sharps container.

9. Document and record every vaccination and give patients a copy of relevant documentation post vaccine advice.

Post-Clinic

10. Keep patient information secure. Record vaccinations as per local protocol on patients records to enable reporting, call and recall.

For further guidance

<https://www.gov.uk/government/collections/immunisation-against-infectious-disease-the-green-book>

<https://www.england.nhs.uk/wp-content/uploads/2020/05/national-flu-immunisation-programme-2020-2021.pdf>

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/907149/Letter_annualflu_2020_to_2021_update.pdf

<https://www.gov.uk/government/publications/storage-distribution-and-disposal-of-vaccines-the-green-book-chapter-3>